

1 March 2025

To all members of
The Institution of Engineers, Malaysia

**NOTICE OF 66th ANNUAL GENERAL MEETING (HYBRID)
SATURDAY, 19 APRIL 2025 at 9.00 am**

Ref No: IEM25/HQ/084/AGM (h), CPD Hours: 4

In accordance with Section 7.5 of the Bylaws, notice is hereby given that the 66th Annual General Meeting of The Institution of Engineers, Malaysia shall be held on **Saturday, 19 April 2025 at 9.00 am at Wisma IEM / Zoom.**

The AGENDA for the HYBRID Annual General Meeting is as follows:-

1. Welcome Address by the President for Session 2024/2025.
2. Confirmation of Minutes of the 65th Annual General Meeting held on 20 April 2024.
3. Matters Arising.
4. Annual Report / Financial Statements for Session 2024/2025.
5. Proposed Amendments to the IEM Constitution.
6. Discussion on written issues from members of which written notice is submitted to reach IEM Secretariat by 12 April 2025. *(Please note that no matters under this item shall be discussed, unless prior written notice is received by 12 April 2025. This is in accordance to the IEM Constitution & Bylaws).*
7. Presentation of Results of Election for Council Session 2025/2026.
8. Presidential Address 2025/2026.

In order to cater for the HYBRID AGM, kindly be informed that the following SOPs are hereby instituted:

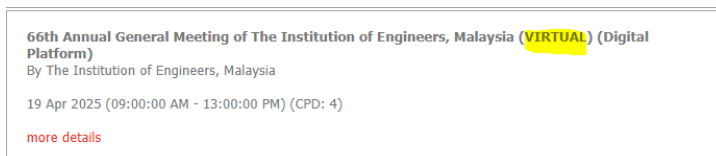
a) Annual Report

A soft copy of Annual Report will be sent to all members via email blast prior to the AGM. Members who wish to have a hard copy may collect on the AGM Day at **WISMA IEM** on a first-come-first-served basis as only a small number would be printed so as to be cost efficient and minimize wastage.

b) Pre-Registration

(i) **Online**

Members who wish to attend online are required to **pre-register** and a link to join the meeting online will be emailed to the registered member prior to the AGM date. Members can click on the link to join the meeting on the given date and time of the AGM. To register, please refer to IEM website:



(ii) **Physical**

Members who wish to attend physically, you are also required to **pre-register** as there is a need to confirm the number pax for catering purposes.



Thank you for your kind attention.

Yours sincerely,



**Ir. Prof. Dr Tan Chee Fai
Hon. Secretary**

THE INSTITUTION OF ENGINEERS, MALAYSIA (Established in 1959)

Bangunan Ingenieur, Lot 60 & 62, Jalan 52/4, P.O. Box 223, (Jalan Sultan),
46720 Petaling Jaya, Selangor, Malaysia.

Tel: +603-7968 4001 / 4002 Fax: +603-7957 7678 Homepage: www.myiem.org.my



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