



AN IHG HOTEL
JOHOR BAHRU

19 December 2023

Ms Suhana Omar

THE INSTITUTION OF ENGINEERS, MALAYSIA (IEM)

Bangunan Ingenieur, Lot 60 & 62,
Jalan 52/4, P.O. Box 223 (Jalan Sultan),
46720 Petaling Jaya, Selangor Darul Ehsan.

Telephone : 03 – 7968 4003

E-mail : suhana@iem.org.my

Welcome to SMART Corporate Partnership Program 2023 - 2024
The SMART choice for the savvy business traveller.

Dear Ms. Suhana,

On behalf of Holiday Inn Express & Suites Johor Bahru, please find 2023 - 2024 corporate rate for your kind perusal and approval.

Holiday Inn Express & Suites Johor Bahru is the smart choice for savvy travellers who are looking for comfortable and hassle-free stays in Johor, Malaysia.

Located in the city centre of Johor Bahru, the hotel is a 35-minute drive from Senai International Airport, and within short walking distance of government & corporate office, shopping malls, bustling markets, local attractions, and activities.

Thank you for this opportunity and we look forward to our continued relationship with **THE INSTITUTION OF ENGINEERS, MALAYSIA (IEM)**.

Yours Sincerely,

Adiah Selamat
Assistant Sales Manager

HOLIDAY INN EXPRESS & SUITES JOHOR BAHRU
Lot 512, Jalan Syed Mohamed Mufti
80000 Johor Bahru, Johor, Malaysia



info.jhbjb@ihg.com



+607 218 3333



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Account Application to the SMART Corporate Privilege Partnership 2023 - 2024

We are pleased to offer the following corporate rate 2023 - 2024 for **THE INSTITUTION OF ENGINEERS, MALAYSIA (IEM)**. This rate is **non-commissionable** with **Non-Last Room Availability** and valid until **31st December 2024**.

Accommodation	Corporate Rate	
	Weekdays	Weekend
Standard Room (Queen or Twin)	MYR 200.00nett	MYR 230.00nett
One Bedroom Suites	MYR 320.00nett	MYR 350.00nett
Two Bedroom Suites	MYR 400.00nett	MYR 450.00nett

*** Weekdays (Monday – Thursday)

***Weekends (Friday – Sunday)

Note: In compliance with the policy of the Malaysian Government, a Tourism Tax of RM10 flat rate per room per night will imposed on all foreign guests. This tax will be reflective separately in the room bill / or room rate and is not inclusive of the service charge and SST.

Corporate rate quoted are subject to the following:

- Inclusive of 6% SST
- Rates are Non-Last Room Available (NLRA) basis. NLRA is defined as the negotiated rates offered subject to hotel's occupancy and the availability of the room at the time of booking.
- Yearly renewal and will be subject to change without prior notice

Guest Room Features & Benefits:

- Grab & Go from 6:00am to 10:00am at Great Room, Level 1
- Express Start Breakfast from 6:00am to 10:00am at Great Room, Level 1
- Additional breakfast is at MYR 35.00nett per person
- Complimentary highspeed Wi-Fi
- Complimentary Coffee/Tea making facilities
- Two complimentary bottles of drinking water per day
- In-room safe
- Laundry and dry-cleaning services (charges apply)
- 24-hour Self-service laundry is available at Level 2 (charges apply)
- Complimentary use of Fitness Centre (24-hour operation)
- Non-smoking hotel

Estimate Volume:

- The hotel will review your room night production on a quarterly basis and we will review our strategic plan in assisting your company to obtain the agreed room night production



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Validity:

Rate will be activated when this agreement is returned to the hotel duly signed by Monday, 29th December 2023. Otherwise, this offer is considered null and void

Terms & Conditions:

- Rates are quoted in Malaysia Ringgit (MYR) and is inclusive of 10% service charge and applicable Sales & Service Tax, currently 6%. Should the SST be amended, the Hotel reserves the right to adjust rates quoted.
- In compliance with the Tourism Tax Act 2017, effective 1st September 2017, a Tourism Tax of MYR 10.00nett per room per night will be collected from Non-Malaysian guests at the hotel upon check-in. As per guidelines issued by the Royal Malaysian Customs Department, Malaysian nationals and permanent residents with a valid My PR card are exempted. Please be advise that the Tourism Tax is not included in your total room cost, with the exception of IHG Reward Nights, and will be collected upon check-in.
- Guaranteed Reservations will be charge equivalent to one (01) night's rate in the event of no show.
- Non-guaranteed reservations are held until 6:00pm (Malaysia Time, GMT+8) on date of arrival unless guaranteed by credit card or cash.
- Confirmed reservations will be held until 1600hrs on the day of arrival. In order to hold the room for the late arrival (after 1600hrs), the individual traveller or your company must guarantee payment for the first night of stay. Guarantee of payment may be made by company cheque, cash or credit card prior to check in.
- This agreement will be subject to quarterly reviews for production volume. Rates will be adjusted necessary.
- Rates are applicable to F.I.T traveller ONLY and not applicable for group booking (Below 9 rooms ONLY).
- The information contained in this agreement is strictly confidential and must not be disclosed to third party.

Check-In:

Check-in time is from 1500 hours onwards. Rooms required before 1500hours on the day of arrival on a confirmed basis must be pre-blocked and at an additional one (01) night room charge.

Check-Out:

Check-out time is 1200hours. All requests for late check-out are subject to room availability on departure day. The following charges apply for any check-out after the official check-out time.

- 1200hours to 1800hours: Half day charge based on negotiated rate
- 1800hours onwards: Full day charge based on negotiated rate



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Cancellation and No-Show:

Cancelling your reservation 24 hours before 1800hours (local hotel time) on arrival date will result in no charge. Cancelling your reservation after 1800hours (local hotel time) a day prior to arrival date, or failing to show, will result in a charge equal to the first night's stay per room to your guaranteed credit card. Taxes may apply. Failing to call or show before check-out time after the first night of a reservation will result in cancellation of the remainder of your reservation.

Blackout Date (all dates inclusive) where Surcharge applies:

Date	Day	Holiday
1-Jan	Mon	New Year's Day
25-Jan	Thu	Thaipusam
10-Feb	Sat	Chinese New Year
11-Feb	Sun	Chinese New Year Holiday
12-Feb	Mon	Chinese New Year Holiday
23-Mar	Sat	Sultan of Johor's Birthday
10-Apr	Wed	Hari Raya Aidilfitri
11-Apr	Thu	Hari Raya Aidilfitri Holiday
1-May	Wed	Labour Day
3-Jun	Mon	Agong's Birthday
17-Jun	Mon	Hari Raya Haji
7-Jul	Sun	Awal Muharram
11-Aug	Sun	Hari Hol Almarhum Sultan Iskandar
31-Aug	Sat	Merdeka Day
16-Sep	Mon	Malaysia Day
16-Sep	Mon	Prophet Muhammad's Birthday
31-Oct	Thu	Deepavali
25-Dec	Wed	Christmas Day

- Hotel surcharge applicable at 30% per room per night
- All room reservation request are subjects are subject to availability



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Payment Arrangements:

All payment is non-refundable. The guest shall undertake to settle all understanding Unless other arrangements are made, all billings for hotel expenses will be handled on individual basis. If you do wish to have direct billings, prior approval for credit facilities must be arranged through our Finance department.

Payments can be made to the following details:

Payable to : **SWISS-INN JB SDN BHD**
Name of Bank : MAYBANK BERHAD
Bank Address : Lot M1-22, Level 1, Office Tower, 106-108 Jalan Wong Ah Fook, 80000 Johor Bahru, Johor
Account No : **551016-734332**
Swift Code : MBBEMYKL

Kindly forward us a copy of the remittance advice once payment has been transmitted.

Reservations:

To access the corporate privilege account rate, please mention **THE INSTITUTION OF ENGINEERS, MALAYSIA (IEM)**.

- To make a reservation, please contact +60 7 218 3333 or email to reservation.ihbjb@ihg.com

No Smoking Policy In-Room:

All our rooms are non-smoking. A cleaning fee of **MYR 500.00nett** will imposed if traces or evidence found that smoking has taken place in the rooms. There is a designated area outside of the Hotel for smoking.

Room Damage Policy

The Guest shall be liable for all lost items in the guest rooms and damages howsoever caused (whether deliberately, by negligence, or reckless act) to the guest rooms and hotel premises, including damages caused by any persons in your party regardless of whether they are staying at the hotel. The Hotel reserves the right to retain your credit card and/or debit card details as presented at registration and charge or debit the credit /debit card such amounts as it shall in its sole discretion deemed necessary to replace, clean, renovate and/or reinstate the items and properties.

IHG[®] 1 Rewards

We make travel simple and smart. Guests who enrol with our loyalty program can book our hotel and easily manage their reservations with our IHG[®] app. Earn 10 points for every qualifying USD 1 spent at our hotel. More information is available at <https://www.ihg.com/rewardsclub/content/us/en/home> .