



The Institution of Engineers, Malaysia

Bangunan Injener, Lots 60/62, Jalan 52/4, Peti Surat 223 (Jalan Sultan), 46720 Petaling Jaya, Selangor Darul Ehsan, Malaysia.
Telephone: 603-79684001/79684002 Email: sec@iem.org.my Fax No: 603-79577678 Homepage: http://www.iem.org.my

BORANG IEM/PI (M)

PERMOHONAN MENJADI / PEMINDAHAN KEPADA AHLI KORPORAT

ARAHAN KEPADA PEMOHON

Sila baca dengan teliti sebelum mengisi Borang IEM/PI (1) & (2)

1. Sila isi borang dengan lengkap. Borang ini boleh **ditaip** atau **ditulis** dalam **huruf besar**.
2. Sila sertakan sekeping foto paspot terbaru.
3. Satu salinan setiap dokumen berikut perlu **DISAHKAN** dan lampirkan bersama permohonan ini.
 - i) Pendaftaran Siswazah Lembaga Jurutera Malaysia.
 - ii) Ijazah Kejuruteraan dan slip keputusan / transkrip pengajian.
5. Ijazah dalam kejuruteraan yang tidak menunjukkan Bahagian/Cawangan/Disiplin dikehendaki menyerahkan **DOKUMEN TAMBAHAN** (misalnya : slip keputusan, surat dari Jabatan dll) untuk menunjukkan disiplin.
 - i) Salinan ijazah kejuruteraan dan Ijazah dari Universiti tempatan hendaklah dikemukakan dalam **Bahasa Malaysia** atau **Bahasa Inggeris**. Ijazah luar negeri yang menggunakan bahasa ibundanya selain dari Bahasa Inggeris hendaklah dikemukakan bersama terjemahannya oleh Pendaftar Universiti/Pegawai Kedutaan dll.
 - ii) Salinan "*Transcript of Academic Record*" atau "*detail of course and subjects*" yang diambil semasa di Universiti. Salinan ini mestilah dikeluarkan oleh pihak Universiti.
6. Pemohon yang mempunyai ijazah pertama yang tidak diiktiraf oleh Institusi Jurutera Malaysia dan kemudiannya telah memperolehi Ijazah Sarjana adalah dikehendaki menyerahkan kedua-dua transkrip yang lengkap.
7. Jurutera siswazah adalah diingatkan tentang keperluan Akta Pendaftaran Jurutera. Penerangan lanjutan boleh diperolehi daripada:

Lembaga Jurutera Malaysia
d/a Kementerian kerja Raya Malaysia,
Jalan Sultan Salahuddin,
50580 Kuala Lumpur.
Tel : 03-2696 7095
8. Semua siswazah mestilah memperolehi pengalaman praktik di bawah MIEM dan P.Eng. (Jurutera Profesional) berdaftar dengan BEM agar pengalaman mereka dapat diiktiraf di bawah Akta, untuk tujuan Pendaftaran sebagai Jurutera Profesional. (Lihat "Bagaimana untuk menjadi Jurutera Profesional").
9. Jurutera siswazah dinasihatkan mendapat latihan di bawah seorang Jurutera berkelayakan MIEM dan P.Eng dalam disiplin yang sama atau disiplin yang berkenaan untuk melayakkan diri menduduki Temuduga Profesional; salinan Peraturan Temuduga Profesional boleh didapati dari Urusetia IJM.
10. Semua pemohon adalah diingatkan supaya merujuk kepada Peraturan Temuduga Profesional semasa mengisi borang IEM/PI (2) dan borang ini hendaklah dikemukakan kepada Penemuduga Profesional bila diminta.
11. Sila ambil perhatian, hanya pengalaman yang diperolehi semenjak tarikh lulus sebagai jurutera saja boleh diterima untuk tujuan Temuduga Profesional.

SEMUA SIJIL, DOKUMEN DLL. YANG DISERAHKAN MESTILAH DISAHKAN OLEH PENCADANG / PENYOKONG ANDA.

SERTAKAN YURAN TEMUDUGA PROFESIONAL (RM 150.00 UNTUK AHLI SISWAZAH ATAU RM 200.00 UNTUK AHLI BUKAN SISWAZAH)

KEGAGALAN UNTUK MEMATUHI ARAHAN DI ATAS AKAN MENGAKIBATKAN KELEWATAN DALAM PEMROSESAN PEMOHONAN ANDA.

(Nota : Sebarang keraguan jika ada; interpretasi dalam Bahasa Inggeris adalah muktamad)



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FORM IEM/PI (M)

APPLICATION FOR ELECTION / TRANSFER AS CORPORATE MEMBER

INSTRUCTION TO APPLICANT

Please read this and comply before completing Forms IEM/PI (1) & (2)

1. *Please fill in all particulars requested. This forms can be **typewritten** or **handwritten** in **neat block letters**.*
2. *Please attach one copy of your recent passport photograph.*
3. *One copy of the following documents duly **CERTIFIED** and to be submitted together with the application form.*
 - i) *BEM registration letter.*
 - ii) *Degree(s) in engineering and result slip / academic transcript.*
5. *Degree(s) in engineering that do not show the Division/Branch/Discipline require applicant to submit **ADDITIONAL SECONDARY DOCUMENT** (eg : subject Result slip, Department's letter etc.) to indicate the Discipline.*
 - i) *Photocopies of engineering certificates from local universities in **Bahasa Malaysia or English** version are required. Certificate from overseas universities issued in foreign languages must be accompanied by translation obtained from University Registrar/Embassy Official, etc.*
 - ii) *Copies of "**Transcript of Academic Record**" or "**details of course and subject**" to be taken at the University. The document must be issued by the University where the applicant had attained the degree.*
6. *Applicants who have obtained a first degree which is not recognised by The Institution of Engineers, Malaysia and subsequently obtained a Masters Degree are requested to submit the full transcript of both first and Masters Degree.*
7. *Graduate engineers are reminded of the requirement of the Registration of Engineers Act. The details are obtainable from*

*The Board of Engineers, Malaysia
c/o JKR Headquarters,
Jalan Sultan Salahuddin,
50580 Kuala Lumpur.
Tel : 03-2696 7095*
8. *All Graduates must gain practical experience under MIEM and P.Eng (Professional Engineer) registered with the BEM for their experience to be recognised under the Act, for the purpose of Registration as a Professional Engineer. (See 'How to be a Professional Engineer').*
9. *Graduates are advised to have their training under MIEM and P.Eng in the same or approved allied discipline so as to avoid problems in getting registration with BEM later.*
10. *To facilitate prompt processing, all participants are reminded to complete the Forms IEM/PI (2) with reference to the latest copy of the Professional Interview Regulation and submit to the Professional Interviewers upon request.*
11. *Pre-qualifying experience if any, should be briefly recorded. Please note that only experience obtained from date of graduation as an Engineer to the closing date of application can be entered and accepted for Professional Interview purposes.*

ALL CERTIFICATES, DOCUMENTS, ETC. SUBMITTED MUST BE CERTIFIED BY YOUR PROPOSER/SECONDER.

ENCLOSE ONLY PROFESSIONAL INTERVIEW FEE (RM 150.00 FOR GRADUATE MEMBER OR RM 200.00 FOR NON-MEMBER).

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN THE DELAY IN PROCESSING OR YOUR APPLICATION.



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MAKLUMAT TAMBAHAN YANG DIPERLUKAN

1. Pengesahan sama ada program tersebut adalah program berkembar atau program sepenuh masa di University berkenaan.
2. Nama-nama Kolej tempatan di mana tamatnya program sebelum melanjutkan pelajaran ke peringkat Ijazah.
3. Jumlah tahun pengajian di Universiti semasa mengikuti program berkenaan.
4. Kandungan kursus ijazah kejuruteraan di Universiti.
5. Transkrip Rekod Akademik terperinci mengenai kursus dan mata pelajaran yang diambil di Universiti. Surat berkenaan hendaklah dikeluarkan oleh Universiti di mana ijazah dikeluarkan.
6. Semua kelayakan masuk Universiti hendaklah dinyatakan di dalam Borang Permohonan di bawah ruangan 3 dan disertakan salinan sijil (yang disahkan).

KEGAGALAN MENGHANTAR MAKLUMAT-MAKLUMAT DAN DOKUMEN YANG DIPERLUKAN AKAN MENYEBABKAN KELEWATAN DALAM PEMROSESAN PEMOHONAN.

BORANG PERMOHONAN

Sila periksa dan pastikan dokumen-dokumen berikut telah lengkap dan **DISAHKAN** oleh Penyokong/Pencadang sebelum dihantar bersama borang permohonan ke IEM.

- Borang IEM/PI (1)
- 1 keping gambar ukuran paspot
- Tandatangan Pencadang & Penyokong (Sila patuhi syarat yang dinyatakan)
- Tandatangan Pemohon
- Tandatangan Pencadang dan Penyokong di setiap lampiran 'Pengalaman dan Latihan' (Perenggan 12)
- Tarikh Permulaan Pengalaman Kerja di perenggan 12 hendaklah bermula selepas tarikh penerimaan ijazah pertama
- Surat Pendaftaran Siswazah dari Lembaga Jurutera Malaysia
- Sijil Ijazah (versi **Bahasa Melayu atau Inggeris** bagi Universiti tempatan)
- Transkrip Rekod Akademik (Ijazah)
- Yuran Temuduga Profesional
 - RM150.00 (untuk Ahli Siswazah)
 - RM200.00 (untuk bukan Ahli)
- Semua dokumen-dokumen berkenaan telah **disahkan** oleh Penyokong / Pencadang.



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FURTHER INSTRUCTIONS TO APPLICANT ADDITIONAL REQUIREMENT

1. *Verification whether the programme is the twinning programme or a full time programme at the University.*
2. *The name of local colleges that you have completed the programme before pursuing the degree course.*
3. *Number of years spend at the University while following this programme.*
4. *Course Content of your engineering degree course at the University.*
5. *Transcript of Academic Record on details of course and subjects to be taken at the University. The letter must be issued by the University you have attained your degree.*
6. *All entry qualification of University to be indicated in the Application Forms under column 3 and enclosed with photocopy of certificate (duly certified)*

FAILURE TO SEND THE NECESSARY DOCUMENT AND INFORMATION WILL CAUSE UNDUE DELAY IN THE PROCESSING OF YOUR APPLICATION.

APPLICATION CHECKLIST

*Please check the following and submit together with the application form duly **CERTIFIED** by your Proposer or Seconder to the IEM.*

- Form IEM/PI (1)*
- *1 passport size photo*
- *Signature of Proposer & Seconder (Please comply with requirements stated)*
- *Signature of applicant*
- *Signature of Proposer and Seconder at every of teh additional attachment on 'Statement of Training and Experience' (Item 12)*
- *Working experience in item 12 to be declared after the date of graduation of first Degree.*
- *Registration letter from Board of Engineers, Malaysia*
- *Degree (**English or Malay version** for local universities)*
- *Degree transcript*
- Professional Interview fee*
 - *RM150.00 (for Graduate Member)*
 - *RM200.00 (for Non-Member)*
- All photocopies documents duly **CERTIFIED** by Proposer or Seconder*



INSTITUSI JURUTERA MALAYSIA (IJM)

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PERMOHOHAN MENJADI AHLI KORPORAT APPLICATION FOR ELECTION AS CORPORATE MEMBER

Sila rujuk kepada ARAHAN-ARAHAN KEPADA PEMOHON untuk mengisi borang ini.
Please refer to the INSTRUCTION TO APPLICANT to fill in.

PART A

1. BUTIRAN PERIBADI PERSONAL PARTICULARS

Nama Penuh:
Full Name:
(Guna huruf besar dan garis nama keluarga)
(Use block letters and underline surname)

Alamat Tetap:
Permanent Address

Alamat Pos :
Postal Address

Nombor Telefon : Rumah Pejabat:
Telephone Number: Residential Office

Bimbit: Email:
(Handphone) Email Address:

Tempat Lahir: Bandar Negeri Tarikh Lahir:
Place of Birth: Town State Date of Birth:

Umur: Kewarganegaraan: Nombor Kad Pengenalan:
Age: Nationality I.C. No.

(Perhatian : Sebarang perubahan alamat, nombor telefon pekerjaan hendaklah diberitahu kepada IJM dengan segera).
(N.B. Any change of address, employment telephone number must be notified promptly to the IEM)

2. KEDUDUKAN SEMASA CURRENT POSITION

Majikan:
Employer

Alamat:
Address

Jawatan: Tarikh Perlantikan:
Position Date of Appointment

Nama Jurutera Yang Bertanggungjawab/Jawatan:
Name of Engineer responsible to/Position

No. Ahli IJM (Jika ada) Disiplin:
IEM Membership No. (if any) Discipline

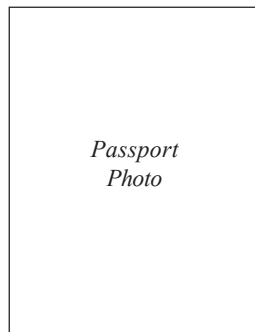
3. LATAR BELAKANG PENDIDIKAN (EDUCATION BACKGROUND)

3.1 UMUM (GENERAL)

Nama Sekolah Menengah & Kedudukan (Bandar/Negeri) Name of Secondary School & Location (Town/State)	Tahap Lulus Peperiksaan (Contoh : SPM / STPM Gred) Level of Examination passed (e.g. SPM /STPM Grade)	Tarikh Sijil Dianugerahkan Date Certificate Awarded

3.2 KEJURUTERAAN ENGINEERING

Nama Universiti/Kolej/Institusi Pengajian Tinggi Name of University/College/Institution of Higher Learning	Kelulusan Diperolehi (Contoh: PhD/Sarjana/Ijazah/Diploma/Sijil/dll Qualification Awarded (eg.PhD/MSc/Bachelor's degree/Diploma/Certificate/etc	Tarikh Dianugerahkan Date of Award



4. MOD PEMBELAJARAN Sila tandakan (✓) di kotak berkaitan (Please tick (✓) in the appropriate box)
MODE OF STUDY

- a. Sarjana Muda Kejuruteraan : *Bachelor's Degree* i) Sepenuh Masa *Full Time* ii) Program Bertindih *Sandwiched Programme*
- b. Program Berkembar : *Twinning* i) 4+0 ii) 2+2 iii) Lain-lain, sila nyatakan: _____
Others, please specify:
- c. Lain-lain : *Others* i) Peperiksaan Siswazah IEM/BEM *IEM/BEM Graduate Examination* ii) Engineering Council
- d. Program Franchise *Franchised Program*
- i) Nama Kolej : _____ ii) Nama Institusi Franchise yang menganugerahkan: _____
Name of College *Name of University Franchised*

5. KENYATAAN OLEH PENCADANG DAN PENYOKONG

STATEMENT BY THE PROPOSER AND SECONDER

(Pencadang dan Penyokong diminta mengesahkan kenyataan Pemohon berdasarkan maklumat yang ada berkenaan Pemohon)
(Proposer and Seconder are requested the Applicant's statements based on their personal knowledge)

SETELAH mengenali pemohon selama tahun; setakat pengetahuan saya dalam semua aspek, saya mengesyorkan beliau adalah layak dilantik sebagai Ahli Institusi ini.

HAVING known the applicant for years, I recommend him, from personal knowledge, as in every respect, worthy of the distinction of being elected as Member of the Institution.

NAMA PENCADANG:
NAME OF PROPOSER

Gred: Ahli Fellow / Ahli: No. Ahli: Disiplin :
Grade: Fellow / Member *Membership No.* *Discipline*

Alamat :
Address:

Tandatangan: Tarikh:
Signature *Date*

NAMA PENYOKONG:
NAME OF SECONDER

Gred: Ahli Fellow / Ahli: No. Ahli: Disiplin :
Grade: Fellow / Member *Membership No.* *Discipline*

Alamat :
Address:

Tandatangan: Tarikh:
Signature *Date*

(Nota : Salah seorang daripada Ahli Korporat di atas mestilah Ahli Fellow atau Ahli Korporat yang telah menjadi Ahli tidak kurang daripada 10 tahun). Kami, Ahli Korporat yang menandatangani di atas sependapat dengan cadangan ini berdasarkan pengetahuan diri masing-masing.

(NOTE : One of the above Corporate Members must be a FELLOW or a Corporate member of not less than 10 years standing with the Institution). We, the above signed Corporate members concur with the above recommendation from personal knowledge.

PART B

6. DISPLIN KEJURUTERAAN YANG DIPOHON: *Awam / Mekanik / Elektrik / Kimia / dll.
*DISCIPLINE OF ENGINEERING APPLIED FOR: *Civil/Mechanical/Electrical/Chemical, etc*

7. BAHASA PERANTARAAN TEMUDUGA BAHASA MELAYU ENGLISH
LANGUAGE MEDIUM FOR INTERVIEW

(Perhatian: Laporan Pengalaman, Temuduga dan Esei mestilah didalam bahasa perantaraan yang dipilih)
(Note: The Experience Report, Oral Interview and Essays shall be in the chosen language)

8. SILA NYATAKAN BUTIR-BUTIR PERMOHONAN SEBELUM INI (jika ada):
PLEASE STATE PARTICULARS OF PREVIOUS APPLICATION (if any)

Tarikh temuduga yang lepas
Date of previous interview *(Write NIL if not applicable)*

- Sebab-sebab tidak berjaya : Tidak memenuhi kelayakan menduduki Temuduga Profesional/
Reasons for unsuccessful: Unable to meet the requirement to sit for the Professional Interview/
- Tidak dapat menghadiri Temuduga Profesional pada masa yang ditetapkan/
Unable to attend the Professional Interview at the allocated time/
- Kandas Temuduga Profesional/
Fail the Professional Interview/
- Tarik diri
Withdraw

9. NOMBOR AHLI SISWAZAH IJM (jika ada) :
IEM GRADUATE MEMBERSHIP NUMBER: (if any)

10. SAYA SERTAKAN YURAN TEMUDUGA PROFESIONAL : RM150.00 untuk Ahli Siswazah IJM
I TENDER HEREWITH THE PROFESSIONAL INTERVIEW FEE OF *RM150.00 for Graduate Member of IEM*

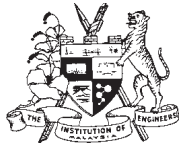
RM200.00 untuk bukan ahli IJM
RM200.00 for Non-member of IEM

- 11.** Saya akan menyediakan dan menyerahkan terus kepada Penemuduga Profesional yang di lantik oleh IJM.
I shall prepare and submit direct to the Professional Interviewers, nominated by the IEM
- (a) Dua salinan laporan latihan dan pengalaman saya, dan
Two copies of my Report on Training and Experience, and
 - * (b) Satu set Lukisan bersama dengan Pengiraan Rekabentuk, dll.
A set of Drawings together with Design Calculations, etc
 - atau * (c) Satu set *Dokumen / Tesis atas Kerja Penyelidikan /
*or A set of *Documents / Thesis on Research Work /*
 - dan * (d) Borang Perakuan, Borang IEM/PI (2) yang ditandatangani oleh Majikan / Jurutera sepertimana yang diperlukan dan
*and A Professional Interview Certificate, Form IEM/PI (2) duly signed by the *Employer / Engineer as required and an application to be interviewed thereon*
 dan to write Essays on the subject to be specified.

12. PENGALAMAN PROFESIONAL: Maklumat haruslah ringkas dan informatif (Guna muka surat tambahan jika perlu).
PROFESSIONAL EXPERIENCE: Information should be as brief and informative as possible. If insufficient, use additional sheets

Tarikh (bulan & tahun) berkaitan dengan setiap jawatan <i>Date (mths & yr) in relation to each appointment</i>	BUTIRAN LATIHAN & PENGALAMAN <i>Statement of Training & Experience</i>		Bidang Pengalaman (bulan) <i>Experience area (in months)</i>					Tandatangan Pencadang dan Penyokong <i>Signature of Proposer and Seconder</i>
	Perihal Jawatan yang dipegang, Majikan, lokasi dan penjelasan mengenai tanggungjawab dan jenis kerja <i>State concisely Position held, Name of Employer, location dan description of each work</i>	Nama, dan alamat Jurutera yang menyelia kerja <i>Name, title and Address of Supervising engineer</i>	Jumlah Total	D1 Rekabentuk / Pejabat <i>Design / Office</i>	D2 Tapak / Kerja Luar <i>Site / Field</i>	D3 Perancangan / Pengurusan <i>Planning / Management</i>	D4 Kerja-kerja Kejuruteraan Lain <i>Other Engineering Works</i>	
A	B	C		D				E
								<p style="text-align: center;">Nama dan Tandatangan <i>Name and Signature</i></p>

NOTA : IJM tidak bertanggungjawab keatas kehilangan atau kerosakan sebarang dokumen-dokumen ASAL yang dihantar bersama permohonan ini.
 NOTE : IEM is not responsible for the loss of, or damage to, any ORIGINAL document forwarded with this application



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TEMUDUGA PROFESIONAL – BORANG PERAKUAN DAN PENGESAHAN DOKUMEN UNTUK TEMUDUGA

PROFESSIONAL INTERVIEW – DECLARATION AND CERTIFICATION OF DOCUMENTS FORM

Nota Penting: Jurutera yang menandatangani Borang ini (mestilah Ahli Institusi jurutera Malaysia dan dari disiplin yang sama dengan pemohon) perlulah diingatkan bahawa beliau bertanggungjawab untuk mengesahkan bahawa lukisan / dokumen yang diserahkan telah dilukis dilaksanakan oleh pemohon semasa pekerjaannya.

Important Note: The Engineer signing this Form (must be a Corporate Member of the Institution of Engineers, Malaysia and of the same discipline) is reminded that he is responsible for confirming that the drawings/documents submitted have been executed by the candidate in the ordinary course of his employment.

- * Sila potong mana yang tidak berkenaan.
- * Please delete whichever is not applicable
- ** Sekiranya lukisan adalah salinan dalam bentuk foto atau lakaran daripada lukisan asal, maka Majikan / Jurutera dikehendaki juga menandatangani salinan yang dibuat.
- ** If any drawing is a photo print or a tracing from an original drawing, then the Employer / Engineer must also sign the duplicate.

Nama Penuh:, pemohon untuk Temuduga
NAME in Full, who is a candidate for the

Profesional masih / telah *bekerja di bawah penyeliaan saya dalam jawatan
Professional Interview is / has been *employed under me in the capacity of

..... dari ke
..... from to

Saya telah menyemak dan menandatangani Lukisan **dan / atau* Dokumen seperti tercatat dibawah yang dihantar oleh pemohon untuk Penemuduga.
I have vetted and signed the Drawings **and / or* Documents described below which he/she proposes to submit to the Interviewers.

KENYATAAN LUKISAN **dan / atau* DOKUMEN
DESCRIPTION OF DRAWINGS **and / or* DOCUMENT

.....
.....
.....
.....

I. PENGESAHAN LUKISAN / DOKUMEN ASAL OLEH MAJIKAN / JURUTERA
CERTIFICATION OF THE ORIGINAL DRAWINGS / DOCUMENTS BY THE EMPLOYER / ENGINEER

Saya mengesahkan bahawa lukisan* dan / atau dokumen telahpun dilukis / dilaksanakan oleh pemohon sepanjang perkhidmatannya di bawah penyeliaan saya.
I hereby certify that these drawings **and/or* document have been executed by the candidate in the ordinary course of his employment under my general supervision.

Tandatangan: Tarikh:.....
Signature Date
Nama Jurutera: Gred IJM : Ahli Fellow /Ahli Korporat :
Name of Engineer Grade IEM : Fellow / Corporate Members*
Jawatan: Nombor Ahli:
Position Membership Number

II. PENGESAHAN LAKARAN / FOTO OLEH MAJIKAN / JURUTERA
CERTIFICATION OF THE TRACING / PHOTOPRINT BY THE EMPLOYER ENGINEER

Saya mengesahkan bahawa lakaran / foto* tersebut di atas adalah:
I hereby certify that the tracing / photoprint* referred to above is:

- * (a) satu foto daripada lakaran lukisan yang dibuat oleh pemohon sendiri.
a photo print from a tracing made by the candidate of a drawing also made by him
- * (b) satu foto daripada lakaran atas kertas lakaran yang dibuat oleh pemohon sendiri.
a photo print from a tracing made by the candidate on tracing paper (or cloth)
- * (c) satu lakaran atau lukisan yang dibuat oleh pemohon sendiri.
a tracing / drawing made by the candidate or a drawing also made by him.

Tandatangan: Tarikh:.....
Signature Date
Nama Jurutera: Gred IJM : Ahli Fellow/Ahli Korporat:.....
Name of Engineer Grade IEM : Fellow / Corporate Members*
Jawatan: Nombor Ahli:
Other Position Membership Member



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THE PROFESSIONAL INTERVIEW QUESTIONS

Questions applicable to Section B of the Essay as at 1.1.2011

Questions on Regulations on Professional Conduct

The main purpose of these questions is to provide an opportunity for the candidates to demonstrate their professionalism. A candidate should have gained some understanding of the IEM Regulations on Professional Conduct before entering for the Professional Interview.

A candidate would be expected to demonstrate:-

- (a) That he has thought sufficiently about the role of the engineer in the society vis-à-vis his Professional Conduct.
- (b) That he can write in clear and concise manner that is intelligible to laymen.

Candidate would be expected to answer only 1 question out of 2 selected by the Examiners from among the 13 questions listed below:-

1. As a young engineer, you are instructed by your employer to prepare a bankable report for a prospective project based on the information provided by your employer. You have no access to ascertain the reliability of the information provided. In light of the IEM Regulations on Professional Conduct, how do you advise your employer so that you may complete your assignment with integrity?
2. You are assigned by your employer to prospect an area for an extractable material. However, in the course of your work, you discover no such object material but some other valuable material which your employer is not interested. On the other hand, the information which you have is of great importance to the adjoining interest. As an engineer can you release the particular information which you have to the other party so that the other valuable material may be explored? Please discuss taking into consideration provisions of the IEM Regulations on Professional Conduct.
3. Engr X is a project engineer for a project contracted to Y Company owned by Mr Z. Mr Z tells Engr X that he is ordering the latest model of an electronic gadget for his company staff and he can get a set for Engr X at the company discounted price. Engr X agrees and pays on delivery. Did Engr X breach the IEM Regulations on Professional Conduct:
"It is the responsibility of every engineer to give the highest regard to his profession and conduct himself with integrity when executing his task".

Discuss this statement in detail within the context of the Malaysian environment.

4. Professionalism cannot be taught by regurgitating the IEM Regulations on Professional Conduct nor by memorizing a set of rules. Do you agree with the statement and why?
5. The IEM Regulations on Professional Conduct speaks against active self promotion and advertisement. In what ways would such restraint enhance the stature of engineers as professionals? More importantly, given the advent of the information technology age where virtual reality is becoming the norm, how would any violation of the IEM Regulations on Professional Conduct be detected and dealt with?
6. You are an engineer and it is known that your project activities/plant production had caused an adverse health, safety and/or environmental (HSE) impact. To improve the HSE quality, you have to cease your project activities/plant production for a period of time, resulting in the inability to meet the required schedule and targets.

How would you handle in a situation where there is a conflict between the IEM Regulations on Professional Conduct and commercial consideration?

7. Very often codes of practice suggest discretion of engineering judgement. There are merits and demerits of international codes of practice and standards as opposed to national documents within the context of the Malaysian industry and practices.

Discuss by giving examples of engineering judgement whereby such decision does not conform to an international (?) code of practice and how it is justified. Is international conformity always desirable?

8. Engineers are often entrusted with the responsibility of implementing large-scale projects involving millions of Ringgit. In view of the large amount of money changing hands, the integrity and ethical standards of engineers are being put to test. What measures can an engineer take to prevent corruption and unethical practice of cutting corners in order to safeguard the good image of the engineering profession?
9. 'Conflict of professional interest frequently arises in the working environment of an engineer'. Discuss the statement and propose the appropriate solutions for overcoming the problems.
10. Most projects are awarded on a competitive bidding basis. Supposing you had been the designated engineer of one of the bidders which was not awarded the letter of intent by the Client; and you are then approached by the 'winner' to join the Consultant Team; should you accept the second appointment? If yes, describe the situations, which might be seen as conflict of interests. If no, describe the reasons and/or clear-cut situations why you should decline the second appointment.
11. You are in a position of responsibility administering an institution of higher learning with limited resources. You have been assigned to revise the engineering curriculum and directed to increase the number of graduates. From the standpoint of professional conduct, describe the necessary curriculum contents which must be included so as not to compromise the engineering standards.
12. Corruption has undermined integrity in professional practice in the engineering industry. The professional engineer who steadfastly embraces the IEM Regulations on Professional Conduct is left in a dilemma. His option is that he could just ignore it or turn whistle blower. Explain how you would handle this problem.
13. Assuming that you are the principal partner of a reputable engineering-based firm in a small state in the country. Your family is very well reputed, respected and influential, having lived and worked in the state for decades.

Leaders of a certain political party approach you seeking your assistance to campaign for them in a forthcoming state by-election. Amongst others, they have promised upon winning the said elections, to award your company with all the major projects to be awarded by the state government. It is desirable for your firm to secure new projects. Discuss critically on your actions going forward, taking account of the IEM Regulations on Professional Conduct.

NEW IEM AND BEM TRAINING REQUIREMENT

The Institution of Engineers, Malaysia and The Board of Engineers, Malaysia will implement new training requirements for all Graduate Engineers who register from 1 January 2005

The Board of Engineer, Malaysia and The Institution of Engineers, Malaysia have decided to implement revised training requirement for graduate engineers who desire to become professional engineers. This is in view of the fact that engineering students follow varied routes in their pursuit for an engineering degree. The requirements include, beside extended training period, compulsory courses to be undertaken, participation in Professional Development Programmes (PDP) and involvement in continuing engineering education programmes. With these measures, it is hoped that we will improve the quality of our Professional Engineers who will be able to serve globally.

The training requirements will be effective for graduates from accredited univerisity programmes registered after 1 January 2005. The detailed requirements are as follows:

The practical experience that a registered Graduate Engineer is required to obtain under Section 10 (I)(b) of the Act in order to be entitled to apply for registration as a Professional Engineer shall be carried out in a manner satisfactory to the Board for a period of not less than **THREE (3)** years covering the following:

- a) General Training which should link the conceptual analytical abilities developed during the degree course with its wide application in industry and give sound base for professional development, for a period of not less than **TWO (2)** years of which up to twelve months of relevant, accredited recognised industrial training during the undergraduate course may be credited.
- b) Professional Career Development Training, which will provide exposure to skills awareness, management, responsibility, teamwork, logical approach etc. for a period of not less than **TWO** years.
- c) Satisfactory Attendance in the following course conducted by BEM or institution approved by BEM.

(i) Code of Ethics	12 hrs
(ii) Occupational Safety and Health at work, relevant bylaws / regulation	12 hrs
(iii) Engineering Management Practice	12 hrs
(iv) Topics related to branch of engineering	24 hrs
- (d) Completion of not less than **30 units** of professional development which includes attendance at talks, seminars, meetings and community services.

ROUTE TO PROFESSIONAL ENGINEER STATUS

The IEM Secretariat receives numerous enquiries almost daily from graduate engineers as to how they can qualify as professionals.

Listed below the steps which are necessary to enable graduate engineers to be registered by the Board of Engineers, Malaysia (BEM) as Professional Engineers (P.E).

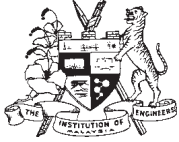
- 1) Register with the Board of Engineers upon graduation as it is compulsory under the Engineers Act 1967 for all practising engineers to register with the Board.
- 2) All Graduate engineers are required to complete at least **THREE (3)** years of relevant work experience after graduation with an accredited engineering degree. These training stints should as far as possible be completed under the guidance of a P.Eng. who is in the same discipline as the Graduate engineer.

After registration with the Board, the engineers could approach towards their objectives of obtaining P.E. either on their own or through the IEM Log book scheme.

If they opt for the IEM Log Book Scheme, they should follow the procedures documented in the TRAINING SCHEME GUIDELINES attached.

Once the candidates complete their training (either on their own or through the IEM Log Book scheme), the next step for them is to sit for the Professional Interview conducted by IEM. Once they pass this interview (which consists of oral questions and essay writing) they could be admitted as Corporate Members of IEM and are then eligible to apply to the BEM to be registered as P.Eng.

Implementation Date: September 2007



INSTITUSI JURUTERA MALAYSIA

The Institution of Engineers, Malaysia

Bangunan Ingenieur, Lots 60/62, Jalan 52/4, Peti Surat 223 (Jalan Sultan), 46720 Petaling Jaya, Selangor Darul Ehsan, Malaysia.
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Training Scheme

1.0 INTRODUCTION

- 1.1 The objective of the Institution of Engineers, Malaysia is the advancement of engineering profession. Before becoming a Corporate member of the Institution and/or being registered under the Registration of Engineers Act, 1967 a person must have received engineering education and advanced training to standards determined by the Institution and the Board of Engineers, Malaysia.
- 1.2 The Institution and the Board are two separate bodies. However, their representatives work together in committees of the Institution to establish common standards of education and training and the Board normally accepts the standards of the Institution as satisfying its requirements. Professional Interviews are conducted by the Institution for Corporate membership of the Institution.

2.0 THE INSTITUTION TRAINING

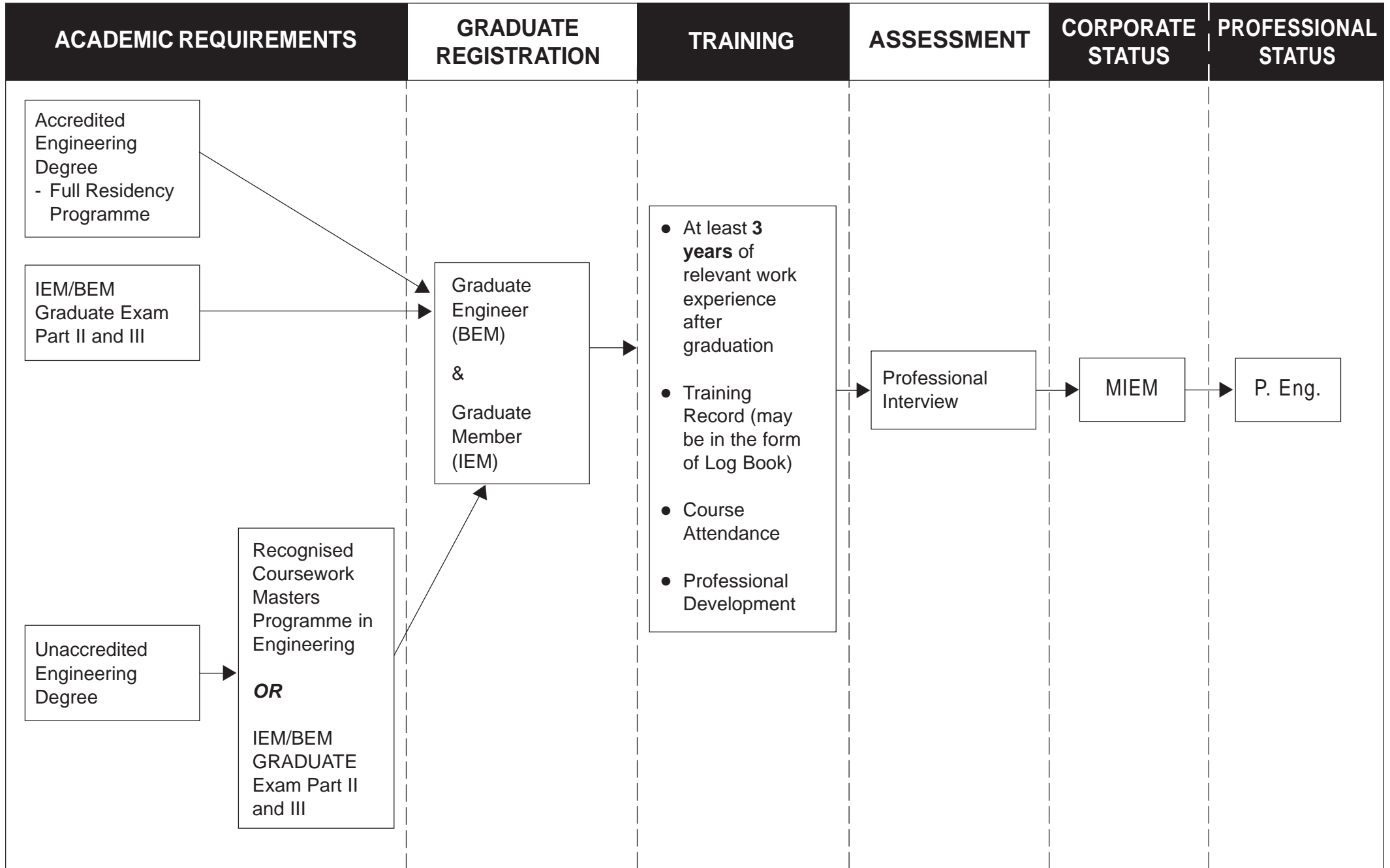
- 2.1 The Institution Training Scheme is drawn up by the Institution to provide for the proper practical training of young graduates entering the profession of engineering and to ensure the such training conforms to the Institution Rules concerning the admission of Corporate Members.
- 2.2 Although not obligatory, it will normally be advantageous for a candidate appearing for the Professional Interview to obtain his practical experience under a formal training scheme of the Institution supervised by a Corporate Member of the Institution.
- 2.3 The Professional Interview Regulations state that a Candidate shall have at least THREE (3) years (after graduation with an accredited engineering degree) of approved experience in planning, design, execution or management of such works as stipulated and relevant for the profession of an engineer. Candidates may apply for P.I. after having undergone at least THREE (3) years of relevant work experience - either through the IEM Log Book Scheme or working experience under the guidance of a Corporate Member of IEM of the same discipline.
- 2.4 Other training scheme(s) bearing similar provisions as the Institution training scheme may be accepted as its equivalent. Prior approval of the Institution is required for such scheme to be accepted. Please check with Secretariat.

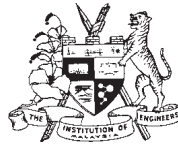
3.0 ADMINISTRATION OF TRAINING SCHEMES

- 3.1 The Institution shall prepare, maintain and keep under review, a register of Corporate Members who are willing to act as mentors to candidates for approved practical training as set out in the IEM Professional Interview Regulations.
- 3.2 Applicants for inclusion in the register may be made to the Honorary Secretary of the Institution on a prescribed Form. The requirements are as follows:
 - (a) The Corporate Member shall be in such a position of responsibility as will enable him, in the opinion of the council, to ensure that the Candidate obtains adequate and relevant practical training in the field, office and on works, and to exercise such supervision that he can sign the certificate required by the Institution on the completion of the training period.
 - (b) He shall have been a Corporate Member for at least three years.
 - (c) He shall not act as mentor to more than three candidates at any one time.
 - (d) He shall undertake to report any change of circumstances which may prevent him from providing proper training to the Candidate.
- 3.3 The Candidate shall perform this practical training under the Institution Training Scheme on a prescribed Institution Log Book available at a prescribed fee of RM10/- per copy.
- 3.4 On satisfactory completion of the period of training, the Candidates shall prepare the necessary documents to be signed by the Corporate Member and shall submit this with his application to sit for the Professional Interview.

Implementation Date: September 2007

ROUTE TO M.I.E.M. AND PROFESSIONAL ENGINEER STATUS





INSTITUSI JURUTERA MALAYSIA

The Institution of Engineers, Malaysia

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EXTRACTS FROM THE CONSTITUTION AND BYLAWS

CONSTITUTION

ARTICLE 1 Name, Location and Objects

- 1.1 The association as hereunder constituted shall be known as THE INSTITUTION OF ENGINEERS, MALAYSIA, which is hereinafter referred to as "the Institution".
- 1.2 The headquarters of the Institution shall be in the State of Selangor. The registered office, place of business and postal address of the Institution shall be as specified in the Bylaws. Branch offices may be established at such places as may be determined by the Council.
- 1.3 The objects of the Institution shall be to promote and advance the science and profession of all aspects of engineering.

ARTICLE II Membership

- 2.1 The Membership of the Institution shall consist of two classes :-

- (a) Corporate Members
- (b) Non-corporate Members

- 2.2 Corporate Members shall comprise four grades, namely:

- (a) Distinguished Honorary Fellows
- (b) Honorary Fellows
- (c) Fellows and
- (d) Members

All Corporate Members shall be engineers.

Non-corporate Members shall comprise eight grades, namely :-

- (a) Distinguished Honorary Fellows
- (b) Honorary Fellows
- (c) Honorary Members
- (d) Graduate Members
- (e) Incorporated Members
- (f) Affiliate Members
- (g) Associate Members and
- (h) Student Members

- 2.3 Only Corporate Members have the right to vote, to requisition meetings and to be elected to the Council.
- 2.4 The names of all members shall be entered on the Register of the Institution, hereinafter referred to as "the Register". Each grade of membership shall comprise every person who has been admitted, elected or transferred into that grade, so long as his name is on the Register as such.

Fellows, Members and Graduates shall be entitled to the use of the title "Engr." placed before their names.

- 2.5 Distinguished Honorary Fellows, Honorary Fellows, Fellows, Members, Graduate Members and Incorporated Members shall be entitled to the exclusive use after their names of the following abbreviated forms showing their grades of Membership:

Distinguished Honorary Fellow	D. Hon. F.I.E.M.
Honorary Fellow	Hon. F.I.E.M.
Honorary Member	Hon. M.I.E.M.
Fellow	F.I.E.M.
Member	M.I.E.M.
Graduate Member	Grad. I.E.M.
Incorporated Member	Inc. I.E.M.

Affiliate Members, Associate Members and Student Members shall not be entitled to be designated by abbreviations.

No person who has ceased to be a member of the Institution shall be entitled to make use of any designation implying connection with the Institution.

- 2.6 **Distinguished Honorary Fellow** : A Distinguished Honorary Fellow shall be a person of acknowledged eminence such as Head of State, Prime Ministers, prominent engineers and world renowned figures who has contributed outstanding services to the engineering profession, the Institution or the Nation.

- 2.7 **Honorary Fellow** : An Honorary Fellow shall be a distinguished person of acknowledged eminence whom the Institution desires to honour for services rendered to the engineering profession.

- 2.8 **Honorary Member** : An Honorary Member shall be an eminent person from the Corporate or Public Sector who has rendered outstanding services to the engineering profession or the Institution.

Conferral of Honorary Grades

- 2.9 **Distinguished Honorary Fellowship, Honorary Fellowship and Honorary Membership** shall only be conferred by the Council. The criteria for these Grades shall be as set out in the Bylaws and established guidelines.

- 2.10 **Fellow** : There shall be no direct admission to this grade. Admission shall only be by transfer from the grade of Member. To be eligible for transfer to the grade of Fellow, a Member shall have satisfied the Council that he is worthy of transfer to this grade in accordance with the relevant Bylaws and Regulations.

- 2.11 **Member** : A Member, at the time of his advancement or election to this grade, shall have satisfied the Council that he has attained such standard as set by the Council to testify to his proficiency as a professional engineer, and that he is worthy of election in accordance with the relevant Bylaws and Regulations.

- 2.12 **Graduate Member** : A Graduate Member shall be a person who in respect to his age, his educational attainments and his practical training, complies with the relevant Bylaws and Regulations.

- 2.13 **Incorporated Member** : An Incorporated Member shall be a person who in respect to his educational attainments and his practical training, complies with the relevant Bylaws and Regulations.

- 2.14 **Affiliate Member** : An Affiliate Member shall be a person who has had the necessary experience in a responsible position in engineering or a person who by his connection with engineering science or the arts or otherwise is qualified to contribute in the advancement of engineering knowledge and his practical training, complies with the relevant Bylaws and Regulations.

- 2.15 **Associate Member** : An Associate Member shall be a person who, in respect to his educational attainments and his practical training, complies with the relevant Bylaws and Regulations.

- 2.16 **Student Member** : A Student Member shall be a person who in respect to his educational attainments, complies with the relevant Bylaws and Regulations.

Privileges of membership

- 2.17 Every member of the Institution shall be bound by the Constitution, and the Bylaws and Regulations made thereunder, and shall enjoy all the rights and privileges of membership of the Institution as provided for in the Constitution, Bylaws and Regulations.

Professional Conduct

- 2.18 Every member shall so conduct himself as to uphold the dignity, standing and reputation of the profession. He shall be bound by the Regulations on Professional Conduct.

BYLAW

SECTION II Qualifications for Membership

Fellows :

- 2.1 Fellows shall comprise all those persons who have been transferred into the grade of Fellow so long as their names are on the Register as such.

Admission to the grade of Fellow shall be by transfer from the grade of Member.

A candidate for transfer into this grade shall be not less than thirty-five (35) years of age and shall produce evidence to the satisfaction of the Council:-

- (a) That he has had not less than five (5) years' employment in positions of major responsibility in the planning, design, execution or management of important engineering work; or
- (b) That he has occupied a prominent position in the profession of engineering, and has either made noteworthy contribution to the science of engineering or materially advanced the practice of engineering.

Members :

- 2.2 Members shall comprise all those persons who have been elected into the grade of Member so long as their names are on the Register as such.

A candidate for election into this grade shall produce evidence to the satisfaction of the Council that he is worthy of election, and

- (a) That he has a graduate qualification as approved by the Council; and
- (b) That he has attained the approved required years of practical experience in engineering, after obtaining the above graduate qualification in a manner satisfactory to the Council, in the planning, design, execution or management of such works as are comprised within the profession of engineering, or in engineering research, or the teaching of engineering in a course leading to a qualification approved by the Council.

Graduate Members :

- 2.3 Graduates Members shall comprise all those persons who have been admitted or transferred into the grade of Graduate Member so long as their names are on the Register as such.

A candidate for admission or transfer into this grade shall be not less than eighteen (18) years of age and shall produce evidence to the satisfaction of the Council that he has graduated with an accredited engineering degree or has obtained an equivalent qualification approved by the Council.

Incorporated Members :

- 2.4 Incorporated Members shall comprise all those persons who have been admitted into the grade of Incorporated Member so long as their names are on the Register as such.

A candidate for admission into this grade shall produce evidence to the satisfaction of the Council that he is a graduate with an engineering degree which is not on the Institution's Accredited List or that he has undertaken a graduate engineering course but has not yet qualified for admission as a Graduate Member or as a Student Member.

Affiliate Members :

- 2.5 Affiliate Members shall comprise all those persons who have been admitted into the grade of Affiliate Member so long as their names are on the Register as such.

A candidate for admission into this grade shall produce evidence to the satisfaction of the Council:-

- (a) That he is connected with the engineering profession; and
- (b) (i) That he is a graduate in the applied sciences from a university/ college of recognised standing and has been in active practice in his special field for not less than five (5) years; or
- (ii) That he has been in active practice in his special field for not less than ten (10) years during which he has held responsible position for not less than three (3) years.

Associate Members :

- 2.6 Associate Members shall comprise all those persons who have been admitted into the grade of Associate Member so long as their names are on the Register as such.

A candidate for admission to this grade shall produce evidence to the satisfaction of the Council that he has obtained a recognised diploma in engineering from a polytechnic/college, or has obtained an equivalent qualification.

Student Members :

- 2.7 Student Members shall comprise all those persons who have been admitted into the grade of Student Member so long as their names are on the Register as such:

A candidate for admission into this grade shall produce evidence to the satisfaction of the Council:-

- (a) That he is pursuing a course leading to the award of an engineering degree or equivalent; or
- (b) That he has enrolled for the Institution's Graduate Examinations or the Examination of an overseas professional institution recognised by the Council.

SECTION IIIA Admission, Election and Transfer

Applications

- 3.1 Admission and election to membership of the Institution and transfers in grades of membership therein be effected through voluntary application from persons qualified under the Constitution for such membership.

Distinguished Honorary Fellows, Honorary Fellows and Honorary Members:

- 3.2 Distinguished Honorary Fellows, Honorary Fellows and Honorary Members shall be elected at a meeting of the Council at which not less than eighty percent (80%) of the total Council members present, shall vote in favour. Fellows of the Institution shall be eligible for election as Distinguished Honorary Fellows or Honorary Fellows.

Fellows :

- 3.3 Every proposal for transfer of a Member to the grade of Fellow shall be according to such form as the Council may prescribe. This proposal form, having been subscribed by not less than six (6) Corporate Members of whom at least two (2) shall be Fellows, and delivered, duly completed, to the Honorary Secretary, shall be submitted to the Council, who, subject to conditions hereinbefore set forth, may, if they think fit, approve the proposed transfer.

Members and Affiliate Members :

- 3.4 Any person desirous of being elected a Member or admitted as Affiliate Member shall be proposed and seconded according to such rules as the Council may prescribe. The proposal form shall be signed by not less than two (2) Corporate Members of whom at least one (1) shall be a Fellow of the Institution or a Member of not

less than ten (10) years' standing in the Institution. The proposer and seconders shall certify from personal knowledge of the candidate that he is a fit and proper person for consideration by the Council for the relevant class of membership of the Institution.

Graduate Members and Student Members :

- 3.5 A candidate for admission to the grade of Graduate Member or for transfer from Student Member to Graduate Member shall have his application form signed by a Corporate Member.

A candidate for admission to the grade of Student Member shall have his application form certified by a Corporate Member or by his employer or by a Head of Department of a teaching institution who shall certify that the candidate is receiving or has received the required engineering education and training.

- 3.6 A person who is eligible for admission to a higher grade of membership in the Institution shall not be admitted to the grade of Student Member.

SECTION IV Fees and Annual Subscriptions

Entrance and Transfer Fees

- 4.1 An entrance/transfer fee shall be due and payable for the grade of membership to which the applicant is admitted, elected or transferred as of the date of admission, election or transfer to that grade, as follows:-

(a) Member	
(i) who has been a Graduate Member for at least two (2) years before applying for election	RM100.00
(ii) who does not fulfil the requirements in (a)(i) above	RM350.00
(b) Graduate Member	
(i) who has been a Non-corporate Member in any grade for at least one (1) year, and who applies for transfer to this grade of membership within ninety (90) days after obtaining the required qualifications for admission to this grade.	RM 50.00
(ii) who does not fulfil the requirements in (b)(i) above	RM 80.00
(c) Incorporated Member	RM250.00
(d) Affiliate Member	RM200.00
(e) Associate Member	RM100.00
(f) Student Member	None

Subject to the above, there shall be no other transfer fee payable on changing from one grade of membership to another.

Annual Subscription

- 4.2 The annual subscription payable by membership wherever resident, shall be as follow:-

Fellow	RM220.00
Member	RM130.00
Incorporated Member	RM130.00
Affiliate Member	RM130.00
Graduate Member, who on the 1 st Jan. have attained the age of 30	RM130.00
have not attained the age of 30	RM 85.00
Associate Member	RM 85.00
Student Member, who on the 1 st Jan. have attained the age of 30	RM130.00
have attained the age of 24	RM 85.00
have not attained the age of 24	RM 20.00

Notwithstanding the above, any Student Member who has attained the age of 24 years and can produce evidence that he is still a bona fide student of an Institution of higher learning or that he is registered for the Institution's Graduate Examination shall pay the same rate as a Student member below the age of 24.

Payment of Annual Subscription

- 4.3 Annual subscription shall be payable in advance on 1st January of each year. A person who is admitted, elected or transferred to membership of the Institution between 1st July and 30th September in any year shall pay only half the annual subscription.

- 4.4 The first annual subscription of all members admitted, elected or transferred between the 1st October and 31st December in any year, or the increase thereof in the case of transfer during this period, shall be in respect of the year commencing on the first day of January next ensuing.